



Policy for Genealogy Research by Library Staff or Volunteer

Minimum charge \$7.00 ----- ONE NAME FOR ONE EVENT
(Includes up to 4 copies & postage)

All fees to be paid in advance – no refunds for negative searches.

Our library offers a local history and genealogy department, which is covered by our library staff and a part-time volunteer. Research, by necessity, must be limited to Crawford County with some information available on surrounding counties. This does not include courthouse research.

{ } Please mail check payable to the **Girard Public Library**, then a search will be made and any information found will be sent.

{ } We are unable to find the information you requested.

{ } We do not lend genealogical materials.

NAME TO BE SEARCHED: _____

SPECIFY ONE EVENT: _____

DATE: Day _____ Month _____ Year _____

If requesting more than one name and/or event, be sure to keep separate.

REQUESTED BY: _____ DATE: _____

STREET: _____ CITY: _____ ZIP: _____

EMAIL ADDRESS: _____

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Email: girardpl@ckt.net